

Purpose of the CBDM Prior Approval Program

The purpose of the CBDM Prior Approval Program is to recognize continuing education (CE) providers that have met the CBDM education standards and guidelines. The CBDM prior approval process is completely voluntary and is initiated by the program sponsor/coordinator requesting approval. Prior Approval status does not constitute endorsement of a program sponsor or its materials by CBDM or ANFP. The program sponsor is responsible for maintaining the content and quality of any program that has received prior approval and upholding all policy as stated in the Prior Approval Handbook.

The CBDM Prior Approval Program is intended for organizations interested in providing continuing education (CE) hours to CDM, CFPP credential holders. CBDM encourages organizations to apply in order to be recognized as a CBDM Prior Approval provider if their programs meet CBDM standards of quality education.

CE Provider Organization Information

_____ For Profit

_____ Non-Profit - *An IRS determination letter must be submitted with initial non-profit application*

Organization Name: _____

Mailing Address: _____

Phone Number: _____

Website Address: _____

The CE Provider Portal allows only one person from your organization access to the CE Provider organizational record. All CE Prior Approval applications will need to be entered using the login and password of the assigned individual.

Organizational Primary Contact Name: _____

Mailing Address: _____

Phone Number: _____

E-mail Address: _____

If your organization would like to become an Unlimited CE Provider, indicate below. ANFP Prior Approvals will reach out to the Organizational Primary Contact for credit card payment.

_____ \$750 For Profit Organization

_____ \$375 Non-Profit Organization

If you would like to submit a single Prior Approval request, a credit card payment can be made in the CE Provider Portal following submission of your application.

Please complete and submit this form to priorapprovals@CBDMonline.org. Directions on how to access the CE Portal will be provided to the Organizational Primary Contact by e-mail once processed.

Signature: _____

Date: _____